# BBB<sup>®</sup> PRINTING & DIGITAL EXPORT TIPS



# **PRINTING**

# **Download Your File with Bleed and Crop Marks**

- Click Share → Download.
- Under File type, choose PDF Print (best quality for printing).
- Click Show more options, then check both boxes:
  - Crop marks and bleed
- Click Download.

### Send to Printer or Print Yourself

- If you're using a professional printer, upload the downloaded PDF.
- If printing at home, use the "Actual size" or "100% scale" option in your print dialog (avoid "Fit to page").

# **DIGITAL EXPORT**

## **Export the File**

- Click Share → Download
- Under File type, select the appropriate format:
  - PNG → best for crisp images, graphics, and text
  - JPG → smaller file size, good for photos
- Under Size, drag the slider to 2x for sharper quality (optional but recommended).
- Leave Crop marks and bleed unchecked — you don't need them for digital posts.
- Click Download